

Meridian Park Elementary PTSA  
Board of Directors Meeting  
APPROVED MINUTES  
May 6, 2014

**Call to Order**

The Meridian Park PTSA Board of Directors meeting was called to order at 6:35 PM by Kim Ositis, President. Members had been informed of the meeting through the MP and PTSA websites and the MP Blast. Those present are listed on the attached attendance sheet.

**Welcome and Introductions**

New participants were welcomed and everybody introduced themselves.

**Secretary's Report**

The committee reviewed the April 1, 2014, Board of Directors meeting minutes. A motion was made and seconded to approve the minutes as written; the minutes were approved as written.

**Treasurer's Report**

Adrienne distributed the treasurer's report to the meeting participants, which is attached to these minutes.

Adrienne reported that the car show budget for next year is showing up on this year's budget. She is working on problem-solving this.

Krista reported that there was a transfer of money between the book fair and read-a-thon. These are pass-through dollars, as the book fair is a self-run program. When there are extra dollars in one program, it is transferred to the other. We monitor this to make sure there is no overspending.

A motion was made and seconded to approve the treasurer's report; the treasurer's report was approved as written.

**Teacher Representative Report**

No report, as teacher rep is out sick.

**Principal's Report**

David reported that the state testing is underway. There was perfect 4th grade attendance last week and just one absence today. 30 minutes was lost due to a statewide computer glitch but it did not seem to impact kids; nobody needed extra time. National assessment starts next year. Tests are mostly online; the writing is paper and pencil.

There was a great open house just before spring break. That day MP was named as a recipient of the state achievement award for growth in reading.

Calendar for next year: The staff is interested in promoting fun family events. David is looking forward to working together on the calendar and promoting community/parent involvement. The school year calendar will be similar to this year with the same amount of non-student time. The first day of school 9/3/14. The breaks have been set for a couple of years. We won't be able to nail down specific PTSA events until we have school calendar, which is being negotiated. Upon request, David explained waiver days. There are 180 school days; Shoreline has a waiver to have 175 student days and 5 non-student days.

## **President's Report**

- Jill and Kim went to the state PTA convention in Bellevue. It was worth going, as there were many training opportunities.
- Kim is now vice president of the Shoreline PTA council
- Monday, May 19th, there is a PTA dessert and training night (7-9 PM). There are specialized trainings for board positions. This event conflicts with the car show meeting. Kim will check to see if Marty can change the car show meeting start time to 6:00.
- Kim attended a recognition dinner for the PTA award winners

## **Vice President Updates and Committee Reports**

### Clubs and Classes

Chess club: Peter, the chess club coordinator, stated that he turned in the paperwork to have the Chess Club approved by the PTSA. A motion was made to approve Chess Club and seconded; chess club was approved.

Yearbook club: The yearbook was submitted for printing on Monday, 5/5/14. It should be ready for distribution the final week of school.

Program forms: The forms are in the process of being updated.

Kim mentioned that she checked with the insurance company about liability insurance. A volunteer club leader has to be PTA member. Contractors should not be members and they should have their own insurance.

## Events

Event planning: Kim reported what she learned about event planning at the PTA convention. Each event plan should be brought to the board and approved so that there is a record. Kim talked about having a one-page template for the chair of an event to complete and present to board. Also a post-event summary is recommended.

Car Show: \$200 sponsorship came in from James Alan Salon.

On May 10 there is a required Seafair training on how to run a good event. Marty will attend in the AM and Dana in PM. The training is needed in order to have Seafair sponsorship.

Read-A-Thon: Approximately \$3,200 was made.

Book Fair: No update

Fall Fundraiser: Last school year the profit was \$3,200; this year it was \$3,800. There was discussion about whether or not to continue with the fall fundraiser next year. If there is no fall fundraiser, programs will be cut. A contract needs to be signed with Great American in the spring. The board will plan to sign at the June meeting.

## Committee Updates

Grants: A teacher made a request to apply for a grant that would be used in September. Kim's inclination is that this cannot be approved, as it is out of normal grant cycle. The board is okay with saying no. Lee will get back to the teacher.

Membership: No updates

Communication: Cheetah Chatter contributions are due tomorrow, 5/7.

Legislative: There is fighting in congress about the McCleary decision that basic education is not being funded. Congress may have to go back to a special session to discuss or they may disregard the supreme court decision.

Kim talked about the possibility of having a panel discussion at a fall general membership meeting about Washington's loss of the No Child Left Behind waiver.

Awards: Kim reported that the two PTSA awards recipients were excited.

The Works: The last Works collection deadline is May 30th-toiletries and big boy boxers are needed.

On May 28, 6-8 PM, two volunteers are needed at The Works.

Skating party: Last skating party is 5/8/14. Tracey is staying on to do skating party, The Works, and the food drive next year (2014/2015). She is asking for a trainee to work with her.

Nominations: There is still an open VP Programs position.

### **Unfinished Business**

Electronic-only publication: There was discussion about the possibility of moving away from the paper publication of Cheetah Chatter to an electronic format. There are more families now with email. Jill suggested that the Cheetah Chatter come out at the beginning of month instead of the middle. Kim suggested that the board continue to think about whether or not to make a change.

### **New Business**

Budget planning update: The interim budget needs to be approved in June. A budget planning committee needs to be formed. Jill, Krista, Adrienne, and Janina need to be there. Jill suggested a doodle poll to figure out a date.

2014-2015 Calendar planning meeting: A doodle poll will be created to decide a date

Retreat date for August: Kim will put out a doodle poll of weekend days and weekday evenings in August, starting August 17th.

2014-2015 Standing Committee and Event/Project Chairs:

- Grants-Lee Lambert
- Chatter-Mel Williamson
- Legislative chair-Adrienne
- Co-treasurer-Matt Clark
- Family services-Tracey
- Back to school BBQ-Lee Lambert
- Membership chair-Hillery will stay on if it is not an executive committee position, due to issues with meeting attendance. Currently, the standing rules state that it is an executive committee position. Brian Heagler stated that there is leeway in the standing rules.
- Awards-Brian Heagler volunteered to be awards chair next year. Susan Duthweiler brought up concerns about the selection process. She was uncomfortable choosing one of her peers. There was some discussion about examining the selection process and making changes in the future. Perhaps teachers could choose the parent and parents could choose the teacher. Or a committee could be appointed. Conversation to be continued.

**Adjournment**

8:11 PM

Jennifer Kleyn  
MP PTSA Secretary