

Meridian Park Elementary PTSA
Board of Directors Meeting
APPROVED MINUTES
April 1, 2014

Call to Order

The Meridian Park PTSA Board of Directors meeting was called to order at 6:00 PM by Kim Ostitis, President. Members had been informed of the meeting through MP and PTSA websites and the MP Blast. Those present are listed on the attached attendance sheet.

Welcome and Introductions

Everyone knew each other; no introductions were necessary.

Secretary's Report

The committee reviewed the March 4, 2014, Board of Directors meeting minutes. Kim Ostitis, President, said that she already sent changes in to Jennifer and they were already incorporated into what she sent to everybody, mostly the wording concerning the Mandarin Chinese discussion with Denise Dana.

A motion was made and seconded to approve the minutes; minutes were approved as written.

Treasurer's Report

Krista's report:

- MPPSTA resellers permit got renewed!
- Finance meeting scheduled for Monday, April 14, 2014 from 6pm – 7pm

A motion was made to approve the treasurer's report and then was seconded; the treasurer's report was approved as written.

Vice President Updates and Committee Reports

Clubs and Classes

Mandarin Chinese: Update – Kim and Janina met with Denise D. who thanked them for their consideration of her request; based on this discussion she has decided not to put forth a formal request at the General Meeting.

Chess Club: Peter with Chess Club is working with Janina

Math Club: The club is winding down and they have had good competition results

Other Updates: Possibility of someone new to Meridian Park with experience working with language classes at Highland Terrace (Polyglots) and the possibility of a Writing Class (NaNoWriMo) as well – she would like information regarding the necessary steps and the forms that need to be submitted.

Events

Drama Club: The show went really well and everyone enjoyed it; apparently there has been some profits this year; suggestion made by Susan D. and Dana D. to reimburse some of the props committee costs

Car Show:

- Please use the new procurement form with the corrected address for the MP building; the new form has been uploaded to the website already
- Car Show Volunteer Meeting is in the library at 7pm – 8pm on Monday, April 14, 2014
- Dana will set out volunteer sign-up sheets at the meeting and have a table at the Open House/BookFair/Science Night on Thursday, April 17th.

Read-a-Thon: Last day to record minutes was Monday, March 31, 2014. Jenny H. could use volunteers to help with Scholastic Bookfair Week

Fall Fundraiser: Krista asks if we need to do a Fall Fundraiser this year? Will the car show funds be adequate? She is willing to do it as a 6th Grade camp fundraiser if we decide that we don't need the funds; decide next meeting

Skating Party: Thursday, April 3rd 6-8pm @ Lynnwood Bowl and Skate

Committee Updates

Grant Committee: \$1800 was allocated to Spring 2014 grants. The money was used as follows:

- Rick Hartman toymaker - 2nd grade (\$920)
- Best part of me Social Awareness Photography- 3rd and 4th graders (\$660)
- Annie Gage Second Step for 5th grade (\$300)

There was discussion on simplifying the grant writing process, timeline, and how applications might be submitted via the website. The goal is to make it easier for people to submit grant proposals.

Membership:

- We still need to motivate people to sign up
- Can we make PTA membership recruitment more "fun?"
- We need to express that being a member does not mean you have to attend meetings

Communication: Contributions to the next Cheetah Chatter are due 4/2/14

Legislative: No news

Awards:

- The Golden Acorn and Outstanding Educator Awards were announced and posted
- The process for submitting candidates for the awards went smoothly. Susan suggested that PTSA board members should work to pass on their job duties.
- It was suggested that using our MPPTSA Google Accounts, each board member could save all explanatory documents in their accounts associated "Google Docs," so when the next person logs in to Google, they get the gmail and the docs all at once. These docs could be shared among the board too.

Nominations:

- Matt Clark will be co-treasurer for 14-15 school year
- We're looking to fill the VP of Programs position
- Ideally, we would have a document describing each position and committee's roles, duties, and time commitment. Kim suggested this could be discussed at a summer retreat. A template will be generated that will be shared with all committees on which to base their descriptions.

New Business

- Request to fund raffle items for MSP lunch volunteers. On April 28th, May 5th, May 12th, May 19th, there will be three lunches per day that need to be monitored.
- PTA has a budget item to supply MSP snacks. Snacks must meet certain health requirements. When snacks are purchased, receipts can be submitted for reimbursement. We have \$500. Perhaps Boy Scouts could help wrap snacks and set this up.
- On Thursday, April 10th there is a PTA council PTA appreciation meeting that Kim can't attend. 11:30-1 at Spartan Room at Shoreline Center. We need a representative.
- On Saturday, April 26th there is a PTA convention that Kim Ositis and Jill Steinberg will be attending

Adjournment

7:00

Minutes were written by Dana Doerksen and Frank Kleyn, who substituted for Jennifer Kleyn, MP PTSA Secretary.