

Meridian Park Elementary PTSA
Board of Directors Meeting
APPROVED Minutes
March 4, 2014

Call to order:

The Meridian Park PTSA Board of Directors meeting was called to order at 6:35 PM by Kim Ositis, President. Members had been informed of the meeting through the MP and PTSA websites and the MP Blast. Those present are listed on the attached attendance sheet.

Welcome and Introductions

Everyone knew each other; no introductions were necessary.

Secretary's Report

The committee reviewed the February 4, 2014, Board of Directors meeting minutes. A motion was made and seconded to approve the minutes as written. The minutes were approved as written.

Treasurer's Report

- Krista reported that she sent the application to renew the reseller's permit; the application was denied. Krista appealed it and is waiting to hear back.
- Krista filed the PTSA income taxes. She noted that she filed with \$0 income because PTSA income is tax exempt.
- Adrienne distributed the treasurer's report to the meeting participants, which is attached to these minutes.
- Adrienne pointed out that the Car Show income should be \$13,162, but the report shows \$4,595. The carryover from previous year (before July 1, 2014) was approximately \$8,500. The profit was about \$10,500.
- The idea was brought up to run a two-year report to see all the expenses and income.
- Another idea was to put all Car Show checks received before July 1 in a pool and then write a check from the PTSA to the PTSA after July 1st.
- Adrienne indicated that the fall fundraiser profit was about \$3,800.

A motion was made to approve the treasurer's report and then was seconded; the treasurer's report was approved as written.

President's Report

Kim reported that she attended the PTA Council meeting. A speaker from the school district came to report that for the 14-15 school year, there is a plan to ask for a waiver to change 180

school days to 175 school days and 5 professional development/non-student days. Kim said there was a strong negative reaction from several audience members. Adrienne added that there is legislation out there to try to do away with waivers.

Kim got email from the leader of a local boy scout troop wanting to do some volunteer work. The boys are 6th grade to 18 years of age. Kim thought that the car show would be a good volunteer opportunity. The troop is open to that. Kim will send contact information to the group for those who may want some help during the school year.

Kim reported that Charles Hasse from WEA will speak at the April general membership meeting about the Class Size Counts initiative. Matt Reiman and Jill Steinberg will also attend and speak as part of a panel.

Vice President Updates and Committee Reports

Events

School Play: Practice is going well. Presale tickets are being sold. Kim mentioned that she is having a set-building and painting party Saturday and Sunday, 3/8 and 3/9. Mary Loes suggested that she ask the boys scout volunteers to help.

Car Show: Marty De Grazia reported that the planning is going well. He is looking for sponsors. Acacia Cemetery would like to hand out planning guides. They offered to provide supplies/materials for the car show; Marty suggested porta-potties.

Marty indicated that Shoreline Auto Care has sponsored in the past but not last year. He wondered if they might be more willing if a client, rather than Marty, asks them to sponsor the event.

Marty listed five potential sponsors: Chauncey's Used Bikes; Boyette, DDS; Zimmer, DDS; KeyBank; Central Market. KeyBank needs a procurement letter. Kim will put that together. Central Market offered a gift certificate. Marty mentioned that they have been very supportive in the past.

Marty would like to get Sam's Club, Aurora Rentals, Costco, Highland Ice Arena, and Lynnwood Bowl and Skate to sponsor the show.

Kim reported that she sent a sponsor list to Frank to put on the Car Show website. Some sponsors want their websites linked to Car Show website.

Kim indicated that the blank 2014 solicitation envelopes are available for people to use when seeking sponsors.

Dana suggested we start getting volunteers for the Car Show. We can publicize it at the April general membership meeting. Monday, April 14th at 7:00, was tentatively set for the next organizational meeting for the car show. Anyone who is interested in organization of the show is invited. This invitation will go in the Cheetah Chatter and announced at the general membership meeting.

The MP open house is scheduled for 4/16/14. A booth will be set up in the school lobby to promote volunteering at the Car Show.

Read-a-thon: Janina and Jenny are getting the read-a-thon started. It will take place between 3/10/14 and 4/1/14.

Skating Party: The next skating party is scheduled for Thursday, April 3rd, from 6-8pm @ Lynnwood Bowl and Skate.

Clubs and Classes

Mandarin Chinese: Denise Dana contacted the PTSA about the possibility of bringing Mandarin class back to MP from Cascade K-8. There is some unhappiness on the part of some MP kids who are in Cascade K-8 club. Kim and David talked with Denise and let her know that they would talk to the PTSA board about this possibility. Kim asked if the problems seemed to be due to first-year working out the kinks, but it seemed to be more of a student attitude issue. Denise plans to come to the 4/1 board meeting to present her case. Kim and Janina will let Denise know that the board will not likely renew the contract with the Mandarin teacher.

Chess Club: Adrienne reported that a parent who volunteered to coordinate a chess club was doing great, but it turned out that he didn't have PTSA affiliation. The club has been run by parent volunteers who had not gone through the PTSA approval process. David explained to the parent that after-school programs needed to be sponsored by PTSA or the school district. Kim also talked to the parents and told them they were welcome to go through process of PTSA approval. Hillery will check to see if the parents have background checks. Janina will talk to Tracey and one of them will contact the parent to get the process started. The approval will take place at the next board meeting on 4/1. The board agreed it is okay for them to continue to meet until the 4/1 approval.

Committee Updates

Grants: Adrienne reported that Lee Lambert contacted teachers to notify them of their grants. Adrienne presented a timeline for spring grants, which is attached to these minutes. Lee will speak at an MP faculty meeting in mid-March. David asked if the application due date and grant awards could be moved up a week. He also suggested that there should be a date by which the staff needs to spend money. Adrienne agreed to make the changes to the timeline.

Membership: Hillery made new membership envelopes and sent them in the boomerang; she received about 10-15 back. Hillery has been asking people directly to join the PTSA. People often say they don't have time to go to meetings and also ask why they should join. Kim requested that envelopes go to parents at the school play. Hillery will send a letter to parents about the benefits of joining the PTSA, based on a Syre model.

Communication: Contributions to the Cheetah Chatter are due tomorrow, 3/5/14.

Legislative: Shoreline delegation is going to testify about teacher evaluation system.

Awards: Several nominations have come through for the Golden Apple and Outstanding Teacher awards.

Nominations:

Jennifer Kleyn will stay on as secretary next year

Kim Ositis and Jill Steinberg will be co-presidents next year

A co-treasurer and VP of clubs and classes (2 people) are needed. Adrienne requested that the co-treasurer be someone who can be at MP frequently.

Principal's Report

David and custodians tidied up the PTSA office. The art docent cart couldn't get in and out, so some things were reorganized. Near the pop machine, the student council materials went on the left and PTSA materials on the right. David reminded the group about Hi Cap changes. David, Krista, Jill, and Diane met about streamlining the reimbursement/purchasing process.

Teacher's Report

Mary thanked Kim and Krista for information on reimbursements. The term "grant" will be changed to stipend or reimbursement next year. This will be introduced at the beginning of year breakfast or lunch so everyone knows what the process is.

Unfinished Business

None

New Business

Financial review: Kim, Adrienne, and Jenny did a financial review and put together recommendations for the future.

Date for budget preparation meeting: 4/14/14 @ 6pm. Participants will go through the budget line by line and figure out what makes sense. This will be the beginning of the conversation about the budget needs.

Kim asked for a motion to add an income line for 6th the grade moving-on ceremon so we can accept payments for 6th grade merchandise. This was approved by the board.

Adjournment

8:20 PM

Jennifer Kleyn
MP PTSA Secretary