

Meridian Park Elementary PTSA  
Board of Directors Meeting  
APPROVED Minutes  
December 2, 2014

**Call to Order:**

The Meridian Park PTSA Board of Directors meeting was called to order at 7:00 PM by Kim Ositis.

**Welcome and Introductions:**

Everyone knew each other and there was no need for introductions

**Secretary's Report:**

The committee reviewed the November 4th, 2014, Board of Directors meeting minutes. A motion was made and seconded to approve the minutes as written; the minutes were approved as written.

**President's Report:**

Turning Point Tutoring: Kim shared information about Turning Point, a tutoring service for Parkwood and Meridian Park students, which takes place at a nearby church. They offer bussing for students after school. Kim offered to do publicity for them.

PTA Council meeting: Kim reported that several agencies from the community came in to explain their services. Kim will stay on as VP of council.

Reflections: Kim expressed the need for a coordinator of the Reflections program to be identified by the beginning of the school year in order for the program to continue. David mentioned that somebody should be recruited around spring break for the following school year.

Students who participated in Reflections this year will get their projects back in February 2015.

**Treasurer's Report:**

Adrienne presented the treasurer's report, which is attached to these minutes. Everything is up to date but she hasn't reconciled yet. She highlighted the change to PTSA sponsored events. Money has been allocated out in several areas. The fall carnival numbers were added, as well as the income from the fall fundraiser. Yearbook dues and fees are still coming in, but it is a self-sustaining fund. A motion was made and seconded to approve the treasurer's report. Motion approved.

Adrienne will bring the bank statement and reconciliation report next month.

**Vice President Updates and Committee Reports:**

Clubs and Classes

Drama Club: Parent meeting is Thursday, 12/4, at 7:00 PM. Susan Duthweiler turned in paperwork to be approved. No major changes were made. Susan would like to have a co-producer. Callie Steward mentioned the possibility of getting a grant next year through Shoreline Arts Council to help fund drama club. Performance dates are Friday, 2/27/15, and Saturday, 2/28/15. A motion made and seconded to approve the drama club approval packet. Motion approved.

Seattle Opera: Kim presented information about a Seattle Opera school program as something to think about. They come in and work with classes and do performances.

Language classes: Fall session classes will finish before winter break. The next session dates need to be decided. The owner of the company would like to hold classes on Mondays and will prorate the tuition due to many non-school days on Mondays.

Cascade K-8 request: Kim followed up on last month's discussion about merging after school classes between Cascade and MP. The conversation with Cascade went well. Cascade will welcome MP kids to their classes.

Variety show: Auditions are the week of 12/8/14.

Fall Festival: \$325 was made from the sale of t-shirts and raffle tickets. Jill S. indicated that holding the event on Friday night will be more desirable in the future; it was difficult to get entertainment groups on a Thursday. It was mentioned that it was nice to see many staff members there and the cultural tables were well-done.

Car Show: Confirmed date is 7/19/15. Marty has the signatures he needs to reserve the parking lot. An announcement will be made at the General Membership meeting in January, calling for volunteers. A planning meeting will be scheduled before the announcement is made.

### Committee Updates

Membership: Susan reports there are currently 158 members; we've met our 20% goal. We have also exceeded the amount of donations compared with previous years. Kim will talk to Susan about having a membership table at the variety show.

Communication: Cheetah Chatter comes out 12/3/14. It was posted on school website on Monday, 12/1. No concerns have been raised about the change in the contribution deadline. There has been no negative feedback about the electronic version.

Grant committee: The committee met and \$2000 was disbursed. Kim will have Lee make a list of grants for the next meeting's minutes. David mentioned that the school needs the check. Diane in the office will manage the money for each staff member. Whatever is not used will be returned. Matt will write the check when he gets the total. David said there were more applications this year than last year. Kim will be sure that we advertise what the money is used for in the newsletter and on the website.

Volunteers: Callie reported that things are going well with volunteer recruitment. There are 52 people on the volunteer list. David wonders if Callie has received any emails from staff. He wants staff to know that if they have a need, they can contact Callie.

David mentioned the Power of One senior citizen volunteer program. There are also a number of former MP high school students who volunteer after school-2:30-3:30.

Kim suggested that Susan D. could tap into Callie's group if she doesn't get enough drama parents to volunteer with the play.

MP Night at The Works: Wednesday, 12/3/14. Volunteers are needed.

Legislative Update: Adrienne reported that the new legislative session starts 1/12/15. There is an increased projection in revenue, but there will be a 4.5 billion dollar shortfall due to McCleary and Initiative 1351. Legislative day for Shoreline PTA is on MLK day.

#### **Teacher Representative:**

Report cards: Jenny reported that report cards go out on 12/15/14. The packet will be thick due to an explanation of new report card.

Food Drive: Jenny indicated that there was some confusion among staff about the food drive. The student council and PTSA food drives are close together. Can we coordinate PTSA and student council activities? Aissa Quezada was told a couple years ago that PTA member parents could not volunteer for student council fundraisers unless the PTA gets some of the proceeds. Jill let her know that this was not correct. Students decided to do a food drive to help make the world a better place. The food/holiday basket in lobby is PTA council-sponsored event. Jill made up a flyer for this drive and it will go out in kid mail on 12/3. Kim suggested that Aissa is included on discussions in the future about food drive.

#### **Principal's Report:**

- David reported 551 students total at MP. The second trimester started today. Conferences in January, with the Thursday being the late night. A conference reminder needs to be included in the first Friday blast in January.
- David said thank you for the teacher grants and fall festival.
- Family fun night is penciled in on April 16th, the Thursday before spring break. David suggested that a discussion happens in January to plan for this night. Jill suggested making it a fitness night.
- Weather schedules: David reminded that Shoreline either calls a 2-hour delay or a school cancellation.
- Staff out-of-pocket expenses: David wonders if the staff knows the process for reimbursement. Kim suggested that reimbursement forms go into teacher boxes.

#### **Unfinished Business:**

Pop machine: Staff interest in getting a machine back. Kim indicates research needs to be done. David said there are existing vendors in the district and he can look into it. Jill will ask Laura Hungerford to look into it. We will decide if it is cost-effective after the research is done.

PTSA storage: A work session needs to be planned to organize the PTSA area. David suggested days when kids are not in the building (e.g., conference days, non-student days). Jill and Kim will confer and come up with a date and then email the group.

#### **New Business:**

- Brian Heagler has agreed to be the Grant Committee co-chair.

- January 6th General Membership meeting details: Board of Directors meeting will be from 6-7 PM. The GM meeting will follow from 7-8 PM. We need to elect a nominating committee at the GM meeting. Education topic-Jessica from food services to be invited to talk about food services program.
- Dana will check in with Marty to find out good day for car show planning meeting.
- Jill shared info about Kids University. Kids are transported in YMCA bus to Echo Lake to take after-school classes.
- Key Bank thank you for car show sponsorship needs to be delivered. Krista will be asked.

**Adjournment:** 8:20

Jennifer Kleyn

MP PTSA Secretary